



## Job Description (February 2018)

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| <b>Job Title</b>       | <i>Site Operative, Aggregate Manufacture</i>  |
| <b>Department</b>      | Carbon8 Aggregates, Brandon   |
| <b>Reports To</b>      | Team Leader   |
| <b>Responsible For</b> | Operating fixed and mobile plant, housekeeping, basic plant maintenance and basic quality control     |
| <b>Interacts With</b>  | Site Manager, Site Supervisor, Team Leaders, Production Staff, Plant Contractors and Suppliers        |
| <b>Hours of Work</b>   | Primarily 37.5 hours/week 06:00-14:00 and 14:00-22:00 Monday to Friday with a half-hour unpaid break. |

### Job Purpose

Reporting to the Team Leader and working closely with other staff, the jobholder is to monitor the manufacturing production lines, whilst being responsible for housekeeping and minor maintenance of the Aggregate Manufacturing Plant.

Proactively taking responsibility for themselves, to follow instructions and procedures, without constant supervision and with due regard to safety and operational requirements, to ensure full compliance with all legal and operational requirements.

This can be a physically demanding role, to assist the Team Leader to carry out daily, weekly and monthly tasks as detailed in the site manuals.

To help identify potential breakdowns within the plant, assist with maintenance and materials handling, to ensure continuous operation.

### Key Duties

#### **Site Operative, Aggregate Manufacture:**

- To assist with manufacturing process, operating the plant control system and carry out minor maintenance.
- To work in an efficient and productive manner, without the need for continual direct supervision.
- To inform the Team Leader promptly when issues arise affecting production or equipment.
- To assist the Team Leader to ensure that all required daily, weekly, and monthly tasks are completed and recorded properly, and to ensure that any shift issues are reported at the earliest opportunity.
- Maintain a high level of awareness within the plant for Health & Safety, Welfare and Security matters and in this respect to lead by example and take a pro-active approach.

- To ensure the plant and site are maintained in a clean and tidy condition, including cleaning of mixers and confined spaces using tools such as pneumatic hammers.
- Willingness to undertake training and learn new skills, required for efficient operations, such as operating mobile plant, plant maintenance, first aid, confined space working etc.
- Carry out any other duty required by the Site Manager, Site Supervisor or Team Leader

#### Key Skills / Experience

- Mechanically minded, practical with a good attitude to housekeeping and cleanliness.
- Demonstrable experience of taking responsibility at work and excellent timekeeping and reliability.

#### Desirable Skills / Experience

- Mobile Plant Licence and/or Fork Truck Licence.
- Experience within a Manufacturing site, ideally the waste, aggregates or concrete environment.
- Formally trained in Health & Safety or Environmental

If you are interested in this position, please email your CV and salary expectation to [careers@c8a.co.uk](mailto:careers@c8a.co.uk) or visit our website [www.c8a.co.uk/careers](http://www.c8a.co.uk/careers) where you can download an application form.

**CLOSING DATE FOR APPLICATIONS IS 1st MARCH 2018**

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